
CITY OF KELOWNA
MEMORANDUM

Date: December 27, 2006
File No.: 8100-20

To: City Manager

From: Development Manager, Recreation Parks and Cultural Services

Subject: **Kelowna 2008 Summer Games Society**

RECOMMENDATION:

THAT City Council authorize the formation of the Kelowna 2008 Summer Games Society with the following members, directors and officials;

Mayor Shepherd	Honourary Chairperson
Ron Rubadeau	President and Chairman
Terry Schneider	Vice-President
Al Cumbers	Director of Accommodations
Bill Winters	Director of Administration
Don Keith	Director of Ceremonies
Steve Jenkins	Director of Communications
Kari Purvis	Director of Food Services
Terry Schneider	Director of Friends of the Games
Dr. Willie Cheyne	Director of Medical Services
Natalie Walstrom	Director of Promotions
Dot Shoneberg	Director of Protocol
David Goodall	Director of Registration and Results
Cheryl McKinnon	Director of Security
Renata Mills	Director of Special Events
Michelle Collens	Co-Director of Sports
Doug Nicholas	Co-Director of Sports
Grant Snow	Co-Director of Transportation
John Simmons	Co-Director of Transportation
Jim Gabriel	Official City Liaison
Reid Oddleifson	Official City Liaison

AND THAT City Council authorize the Kelowna 2008 Summer Games Society Board of Directors to make any future changes or appointments as they deem necessary;

AND THAT City Council authorize the transfer of \$60,000 to the Society upon the receipt of full incorporation status.

Background:

On January 31 2005, Council approved the following resolution;

THAT the City of Kelowna apply for the 2008 BC Winter Games as a first priority, and apply for the 2008 BC Summer Games as a second priority;

AND THAT Council approve \$40,000 in each of 2006, 2007 and 2008 as the City of Kelowna financial contribution for these Games.

The City received formal notice on April 14, 2005 that Kelowna has been awarded the 2008 BC Summer Games, scheduled for July 24 to 27.

On October 3, 2006, The Mayor's office received a package from the President and CEO of the BC Games Society, outlining the process by which a local President and Board of Directors would be selected and duly elected in order to establish an incorporated society to actually conduct the Games. This package of information included;

- Assembling a Nominations Committee, including a number of key representatives from throughout the community,
- A detailed timeline (attached), illustrating the key dates from October, 2006 until the games are concluded and the final reports are submitted in August 2008,
- An outline describing the positions, responsibilities, and general qualifications for the Kelowna Games President, Board of Directors and officers,
- A sample detailed position description outlining tasks, responsibilities and time frames for the President and various directorships.

Discussion:

The City has followed the process as provided by the BC Games Society; a Nominations Committee was established on October 18, and held its first meeting on November 3, 2006. Among the first items in the order of business was to confirm Mr. Ron Rubadeau as the President and Chairman elect for the new Society. The Nominations Committee members are;

NAME	AFFILIATION
Mayor Sharon Shepherd	Chairperson
Paul Mitchell	Pushor Mitchell Lawyers
Terry Flannigan	UBCO & Former Seniors Games President
Wayne Horning	School District #23 Trustee
Mike Roberts	School District #23 Superintendent
Ron Rubadeau	President /Chairperson Elect
Reid Oddleifson	Development Manager - City
Jim Gabriel	Sport & Recreation Manager - City
Kelly Mann	BC Games Society President and CEO

The Nominations Committee met a number of times in November and December in order to compile a comprehensive list of potential members, directors and officers for the NFP society. Approximately 70 names were put forward for consideration for the 15 positions, as well as the official City representatives. Individual biographies for each person were created. Additional research, prioritization and discussion occurred, and the final recruitment was completed by the 2008 Kelowna Summer Games Society President elect Mr. Ron Rubadeau.

The Nominations Committee is very pleased to present the above noted list of members, directors and officers for the 2008 Kelowna Summer Games. Individual biographies as attached

illustrate the tremendous knowledge, skills, abilities and experiences these individuals bring to this project in order to stage the 2008 Kelowna Summer Games that all citizens can be proud of. Council will note that it has approved a total of \$120,000 towards these games; \$60,000 to be transferred to the new Society and \$60,000 to be utilized by City departments to support in-kind services. At the conclusion of the Games, it is the intent that any funds remaining from the City's in-kind contribution fund will be forwarded to the Society to become part of the Legacy Fund.

Next Steps:

The 2008 Kelowna Summer Games Society members, directors and officers will conduct their inaugural meeting on January 25 2007. The purposes of this meeting will be to;

- Confirm appointments and assignments,
- Share information and circulate additional BC Games documents,
- Finalize the constitution and bylaws for the Society and make final arrangements for registration of the documents and incorporation of the Society, and
- Initiate planning, scheduling and recruitment for the many different key volunteer positions within each of the portfolios.

Attached is a draft organization chart illustrating the depth of the organization required to stage a first class event for Kelowna.

A public meeting is scheduled for;

2008 Kelowna Summer Games Society
Public Open House
Thursday, February 1, 2007, 7:00 – 9:00 pm
Coast Capri Hotel, Riesling Room

This public open house will be the "Kick-off" celebration for the 2008 Kelowna Summer Games. The Directors and officers will be introduced to the community and to the media. Videos of some of the past games will be displayed, and a schedule of sports, events and facilities will be presented. Refreshments will be served. There will also be an opportunity for any other people interested in the Summer Games to apply as a volunteer for the many important and varied positions that are required.

JWR Oddleifson
Development Manager,
Recreation Parks and Cultural Services

Jim Gabriel
Sport and Recreation manager

P/c: Director of Recreation, Parks and Cultural Services
Director of Financial Services

Attachments